

Tolland Board of Education
Finance and Facilities Committee Minutes
April 15, 2020

Members via Zoom remote conference: Dr. Walter Willett, Christine Griffin, Jacob Marie, Renie Besaw, Dana Philbin

Meeting called to order at 5:06 pm

1. Dr. Willett gave an update on how Covid-19 is affecting the district. He is currently reviewing the impacts of Governor Lamont's executive order regarding transportation. We will follow State guidance with respect to compensating First Student and are working with legal counsel to determine what is considered reasonable costs that will continued to be paid during the shutdown of schools. We reviewed the FFCRA (Families First Coronavirus Response Act) and how staff would be affected by COVID-19 with sick time and family leave. Dr. Willett confirmed that Family Resource Center and Food Services are self-sustaining programs not covered by the Board of Education operating budget and employees of these programs are eligible for unemployment.
2. Dr. Willett discussed potential budget impacts conveyed by Town Manager Mike Rosen. It was agreed that Dr. Willett would bring this to the Leadership Committee so we could proceed with these discussions with the full Board as soon as possible.
3. Review of the March 2020 Expenditure Report Summary. Accounts discussed included Salaries, Substitutes, Benefits Consultant Services and Professional Education Services. Dr. Willett reviewed how these accounts could be affected by COVID-19.
4. Discussions regarding updating Policy 3010 – Board Budget Procedures and Line Item Transfers. We will review with the Policy Committee in a potential joint meeting in May.

Meeting was adjourned at 6:55 pm

Respectfully submitted,
Christine Griffin